

NEOSWA – May Board Meeting Minutes

Oregon Small Woodland Association

When: Thursday, May 5th, 2022

Where: Small Conference Room, Baker County Fairgrounds/Extension Service
2600 East St., Baker City, OR 97814

Attendees:

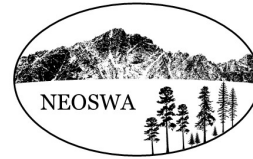
Zoom: Paul Harlan (Board Member), Randy Guyer (Treasurer), John Rizza

In-Person: Debi Lorence (President), Maurizio Valerio (Vice-President), Jacob Putney (Secretary), Jack Kleinhoff (Board Member), Jana Peterson

Called to Order: 6:10 PM

Board Meeting Minutes:

- March Board Meeting Minutes
 - Approved unanimously via email prior to meeting
- Treasurer Report
 - Current Balance: \$9,225.80
- Awards – Send nominations to Debi ASAP
 - County Tree Farmer of the Year (OTFS)
 - Chapter Tree Farmer of the Year (OSWA)
 - Chapter Outstanding Volunteer of the Year (OSWA)
- Oregon Family Forest Convention (June 23-25th, Benton County Fairgrounds)
 - Discussed providing funding for Chapter member(s) to attend
 - Motion to provide funding for attendance – Jack
 - Second – Maurizio
 - Vote – Passed Unanimously
- Upcoming NEOSWA Events
 - Youth Event (May 13th)
 - All set for event with Baker High School students
 - Annual Meeting & Tour (May 14th)
 - Gyllenberg’s donating buffalo burgers
 - Jacob & Jack will bring tables & chairs
 - 30 people have registered so far
 - Suggested to create a post-evaluation survey for the event – Debi and Jacob to brainstorm and develop
 - Randy reserving mobile porta-potties. Working to get a discount because we are a non-profit.
 - Maurizio is having signage and stickers created with our name and the OSWA logo for these events and for use at future events



- Motion to reimburse Maurizio for these purchases – Randy
- Seconded – Jacob
- Vote – Passed Unanimously
- Branding, Marketing, & Event Booth Discussion
 - NEOSWA Logo
 - Jacob contacted Aspen Digital to have a logo for the Chapter designed
 - \$600 flat-fee for logo creation at which point we would own the rights to the logo free and clear
 - Jacob will share draft when it is complete and request feedback
 - Events & County Fairs
 - Discussion on who could potentially be available to host booths at various events & fairs over the summer
 - Current List of Events:
 - Miner’s Jubilee (July 15-17th) – TBD; Jacob, Jack, & Debi
 - Baker County Fair (Aug. 2-7th) – Jacob, Jack, & Debi
 - Grant County Fair (Aug. 10-13th) – Irene & Brandon
 - Union County Fair (Aug. 3-6th) – Who?
 - Wallowa County Fair (Aug. 5-13th) – Paul & Jack
 - Halfway Fair (Sep. 3-5th) – Debi
 - Will discuss booth design and materials to display at the next meeting
- Other Business
 - Please review list of members whose membership has lapsed and encourage them to renew or update any relevant information

Adjourn: 6:58 PM

Next Meeting: Thursday, July 7th, 2022
Board & Member Meeting