

NORTHEAST OREGON SMALL WOODLANDS ASSOCIATION BYLAWS

Adopted: July 23, 2021

ARTICLE 1: NAME AND LOCATION

The name of this association shall be Northeast Oregon Small Woodlands Association (NEOSWA), D.B.A. Oregon Small Woodlands Association (OSWA). The Association shall include Baker, Grant, Union, and Wallowa Counties. Its principal place of business and principal office shall be in Baker County, State of Oregon.

ARTICLE 2: OBJECTIVES

- 2.1 Educate, recruit, and support small woodland owners as they address the best practices and challenges of small woodland management, including:
 - 2.1.1 Encouraging the sustainability of small woodlands within Northeast Oregon as viable economic and socially responsible components of the community.
 - 2.1.2 Providing a medium for exchange of ideas concerning woodlands by landowners, public agencies, consultants, and timber industry personnel.
- 2.2 Represent the interests of owners of small woodlands before legislative bodies and administrative agencies especially as they relate to property rights. Submit issues to the Oregon Small Woodlands Association for their consideration for legislative or other action.
- 2.3 Educate and inform the general public regarding the best practices and challenges of small woodland management.
- 2.4 Represent the Oregon Small Woodlands Association in Northeast Oregon.

ARTICLE 3: MEMBERSHIP

Members of the Oregon Small Woodlands Association (OSWA) are automatically members of the Northeast Oregon Small Woodlands Association, as the Association is an affiliate of the state organization.

3.1 VOTING MEMBERSHIP

3.1.1 QUALIFICATIONS

Any person, firm or corporation owning or managing not more than 5,000 acres of land in Baker, Grant, Union, and (or) Wallowa County, Oregon may be admitted to membership.

3.1.2 REGULAR MEMBERSHIP

Any person, firm, or corporation under the classification of Section 3.1.1 owning or managing land in Baker, Grant, Union, and (or) Wallowa County, Oregon may become a voting member. In addition, up to two additional members may be added as voting members at the same mailing address.

3.2 ASSOCIATE MEMBERSHIP

Non-forest landowners who are interested in forestry or who are associated with forestry activities such as professional foresters, county agents, state and federal foresters, teachers, employees of member firms, and other interested persons may become associate members.

3.3 DUES

Annual dues are established and collected by OSWA for each membership category. The Association's share is then remitted to the local chapter.

3.4 VOTING

Each voting member in good standing shall be entitled to one vote.

3.5 INVOLUNTARY TERMINATION OF MEMBERSHIP

Membership may be terminated by the written withdrawal of a member delivered to a member of the NEOSWA Board of Officers. A member may be involuntarily terminated from the Association for any of the following reasons:

3.5.1 Failure to pay dues by the end of a three-month grace period.

3.5.2 Failure to observe and conform to the bylaws of this Association or the written policies of the Board of Officers.

3.6 MEMBER RIGHTS UPON TERMINATION

When any individual, firm, or corporation ceases to be a member of the Association for any cause, they shall receive no remuneration for any interest which they may claim in the property of the Association. The termination of membership will also terminate a member's interest in, or claim to, any property of the Association.

ARTICLE 4: OFFICERS

4.1 GOVERNMENT

The affairs of this Association shall be controlled by a Board of Officers representative of the membership in the Association.

4.2 OFFICERS OF THE ASSOCIATION

The officers of the Association shall consist of a president, a vice-president, a treasurer, and a secretary, and shall collectively be known as the Board of Officers. Nominations may be solicited prior-to or from the floor at the annual meeting. The officers shall be elected by voting members for a three (3) year term of office. Officers may serve successive terms upon approval of the Board and election by the members. Officers shall be elected through an appropriate voting process.

4.3 OSWA BOARD MEMBER

The president or other appointee of the Northeast Oregon Small Woodlands Association shall be the Oregon Small Woodlands Association Board Member representing Baker, Grant, Union, and

Wallowa Counties. The OSWA Office shall be notified of any and all changes in persons holding or elected to any Chapter office.

4.4 VACANCIES

The Board shall appoint incumbents to temporarily fill vacancies for any unexpired terms. The vacancy shall be permanently filled by election at the next regularly scheduled election of the Association for the remaining portion of the unexpired term.

4.5 MEETINGS OF THE BOARD

There shall be at least one meeting of the Board per calendar year. Additionally, meetings of the Board may be held at any time, with seven days prior notice, upon the call of the president, or a majority of the Board at which time any business of the Association may be transacted. The seven day prior notice may be waived by a majority approval of the Board.

4.6 QUORUM AT BOARD MEETINGS

A quorum at any Board meeting shall consist of a majority of the regularly elected members of the Board of Officers.

4.7 DUTIES OF OFFICERS

4.7.1 The president, or the vice-president in their absence, shall issue notice for and preside at all meetings and, subject to the control of the Board, shall have general supervision and management of the affairs of the Association, and shall perform all acts and duties usually required of a presiding officer, including such other duties as may be required of them by the Board. The secretary shall keep minutes of all meetings or assign another Board member to this duty to keep a fair and correct record of all official business of the Association.

4.7.2 The vice-president, in the absence of the president, shall have all powers and be subject to all duties as may from time to time be assigned them by the president or the Board.

4.7.3 The treasurer shall be a signatory on all accounts of the organization along with the president or designated officer. They shall provide monthly accounting of all transactions on these accounts to the president and present these documents to the full Board at scheduled Board meetings. They shall perform all duties incident to their office and such other duties as may be required of them by the Board.

4.8 BOARD MEMBERS DUTIES AND RESPONSIBILITIES

4.8.1 Board members will establish policy, set goals, plan and organize activities for the good of the organization, affirm financial accountability, and assume general decision-making practices not reserved for the general membership.

4.8.2 Board members are responsible for making a significant time commitment to NEOSWA including attendance at Board meetings, annual and regular meetings, and activities sponsored by the Association.

4.9 REQUIREMENTS OF ATTENDANCE FOR OFFICERS

Any officer of the Association, who misses three (3) or more consecutive meetings, including general and Board meetings, may be subject to forfeiture of the elected office. The position shall be declared vacant by unanimous vote at a regularly scheduled meeting of the directors.

Emergency or other types of absences shall be considered if the officer or director informs the president prior to the meeting. Vacancies shall be filled according to established policy stated in these bylaws.

ARTICLE 5: MEMBERSHIP MEETINGS

5.1 ANNUAL MEETING

The annual meeting of this Association shall be held each year at such time and place as the Board directs.

5.2 REGULAR MEETINGS

Regular meetings will be held as designated by the Board.

5.3 QUORUM

Those members present in person shall constitute a quorum for the transaction of business at any regularly called meeting of the membership.

5.4 NOTICE OF MEETINGS

Proper notice of the annual meeting and any regular meeting of the members shall be given to each member at their last known address not less than seven (7) days prior to such meeting.

ARTICLE 6: COMMITTEES

6.1 APPOINTMENT AND PURPOSE

The Board may elect, or with its consent, the president may appoint any ad hoc committees to meet the objectives of the Association. The Board may charge each committee with a mission statement and provide any pertinent direction.

6.2 PLANNING

Committees develop, and submit to the Board for approval, annual action plans and budgets to meet their goals.

6.3 FUNDING

At the committee's request the Board may budget funds to support committee activities.

ARTICLE 7: AMENDMENTS

These bylaws may be amended, repealed, or altered in whole or in part, or new bylaws may be adopted, by a majority vote of the members of the Association in attendance at any regular meeting where such action has been announced in the call and notice of such meeting.

ARTICLE 8: DISSOLUTION

In the event of dissolution, the assets of this corporation shall first be allocated to authorized debts. Any remaining assets shall be dispersed to the Oregon Small Woodlands Association.

ARTICLE 9: RULES OF ORDER

Robert's Rules of Order, most recent edition, shall resolve any questions of parliamentary procedure.

ADDENDUM

A. POTENTIAL FOCUS ACTIVITIES

The following in Section A of this Addendum includes potential focus activities for the Association and is not directly affiliated with the Bylaws of the Association. The purpose of these potential focus activities are to serve as reference for the Board when planning annual or regular meetings, or to call potential ad hoc committees, at the discretion of the Board.

A.1 ADVERTISING

Seek advertising to support the costs of a newsletter and the annual meeting. The action plan may include advertising to recruit new members or promote Association activities.

A.2 ANNUAL MEETING

Plan and implement an annual meeting to summarize the efforts of the Association during the past year, elect officers, meet new members, and exchange ideas.

A.3 LEGISLATIVE

Works with the Oregon Small Woodland Association's government affairs committee.

A.4 NATIVE PLANT SALE

Plan and implement a spring plant sale, held in an urban environment in Baker, Grant, Union and (or) Wallowa County. Sales promote the use of native plants, with profits dedicated to educational purposes.

A.5 NEWSLETTER

Write and mail a newsletter to Association members to keep them informed about activities.

A.6 NOMINATING

Recruits members to serve as Chapter Officers to meet all Association goals.

A.7 PROGRAM

Plan monthly programs that educate and inform members.

A.8 SCHOLARSHIP

Coordinate scholarship funding with affiliate organizations, scholarship recipients, and the Association.

A.9 SEEDLING SALES

Contract with a local nursery to grow local seedling stock for sale to Association members, and other forest landowners.

A.10 TREE FARMER OF THE YEAR

Select a tree farm, which is certified under the American Tree Farm System (ATFS), to compete as the Baker, Grant, Union, and (or) Wallowa County entrant for the state tree farmer of the year.